

	<i>Meeting (No)</i>	Full Council Meeting (5)
	<i>Time & Date</i>	4th October 2022 at 6.00pm
	<i>Location</i>	Neston Town Hall
AGENDA		

Notice is hereby given that –

A meeting of Neston Town Council will be held at **Neston Town Hall** on **Tuesday 4th October at 6pm** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

A Kunaj
Council Manager 28.09.2022

Members of the public and the press are welcome to attend except for any “Part 2” items in which confidential information will be discussed and only Councillors and reporting officers may be present.

AGENDA

PART 1: Items to be considered in the presence of the press and public

		Document reference
70	Apologies for absence To receive and consider acceptance, and to note other absences.	
71	Questions and comments from residents or representatives to a maximum of 3 minutes per person and an overall limit of 30 minutes	
a	on any item of business included in the agenda	
b	with the Chairman’s permission to seek information from the Council about matters of particular significance to the people of Neston.	
72	Minutes of the meeting	
	To consider and approve the minutes of the meetings held on 23 rd August 2022.	FC5/72
73	Declarations of Interest	
	Members are invited to declare non-pecuniary and pecuniary interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is non-pecuniary or pecuniary.	
74	Casual Vacancy	
	To receive and consider application made for co-option to the Council the wards of; <ul style="list-style-type: none"> • Little Neston - Mr Peter Anthony Eccleston • Neston – Ellie Cragg • Any other nominations. 	FC5/74 (i & ii)
75	Mayor’s Report	

	To receive the Mayor's report FC5/75	FC5/75
76	Council Manager's report	
	To receive the Council Manager's report FC5/76	FC5/76
	Questions to, and comments by, the Council Manager relating to progress of items decided at the last meeting of the Council.	
77	Officer Delegated Decisions and Exceptions report	
a	To consider Delegated Decisions report FC5/77a	FC5/77a
b	To consider the Exceptions report FC5/77b	FC5/77b
78	Budget (Financial Reporting)	
	To receive the monthly budget report for Council FC5/78	FC5/78
79	Internal Audit Report	
	To receive the final internal audit report 2021/22, FC5/79 and consider if Council are satisfied with the follow-up actions and agree if any other actions are required.	FC5/79
80	Small Authorities Audit Appointment (SAAA)	
	To receive report FC5/80 and approve that NTC will remain opted into the scheme as recommended by the Council Manager and Finance Manager, and confirm that they do not wish to appoint their own external auditor.	FC5/80
81	Neston Town Council Standing Orders, Financial Regulations and supporting Policies	
1	To consider report FC5/81.1 and adopt the recommended Standing Orders, Standing Orders for Contracts, Financial Regulations, Treasure Management Policy and Procurement Policy (a-e).	FC5/81.1
	a. Neston Town Council Standing Orders <i>Note: Standing Orders will need re-numbering following approved amendments.</i>	FC5/81.1a
	b. Neston Town Council Standing Orders for contracts	FC5/81.1b
	c. Neston Town Council Financial Regulations, to include as part of these procedures, that the Council's G&OM is an authorised signatory for the Council's accounts.	FC5/81.1c
	d. Treasure Management Policy	FC5/81.1d
	e. Procurement Policy	FC5/81.1e
2	Civic Protocol Policy	
	To note this is covered on the Constitution – see item 81.5 below.	
3	Officers Code of Conduct	
	To adopt the draft Officers Code of Conduct FC5/81.3	FC5/81.3
4	Staff and Members Training Policy	

	To adopt the draft the Staff and Member's Training Policy FC5/81.4	FC5/81.4
5	Constitution	
	To adopt the draft constitution FC5/81.5.	FC5/81.5
82	Council Plan Consultation	
1	To receive report FC5/82.1 (Appendix A & B) on the Council Plan consultation results.	FC5/82.1
2	To receive a report from the Strategy Working Group, of which all Councillor members are members, and the recommendations from the Group meeting. This was scheduled for 28 th September at 6pm.	
3	To consider if the Plan requires any amendment, based on the results and comments received.	
4	To approve FC5/82.1 the draft Corporate Strategy Plan 2022 – 2025.	FC5/82.4
83	HR Services contract	
	To approve specification FC5/83 for HR service requirements	FC5/83
84	To note the minutes of the committee meetings	
a	<i>Finance and Admin 20.09.2022.</i>	FC5/84a
b	<i>Community and Environment 23.08.2022.</i>	FC5/84b
c	Market and Town Hall 23.08.2022 & 27.09.2022	FC5/84c (i & ii)
85	Defibrillators contribution (Cllr Kynaston)	
	To approve the proposal that following receipt of £600 by NTC, from CWaC Cllr Gittins budget for defibrillator purchase by the Harp Inn, a donation of £600 will be made to them by NTC. There will be no net cost to NTC.	
86	Next Meeting	
	To note the date of the next scheduled meeting is 29.11.2022.	
87	Any other Items	
	That the Chairman determines are urgent for discussion, or noting for the next agenda.	
88	Exclusion of the Press and Public	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
PART 2: Items to be considered in the absence of the press and public		
89	HR Services contract	
	To approve extension of contract with current provider for a period of six months.	

"We are creating a sustainable market town with a vibrant centre for Neston, its residents, businesses and visitors by fostering a strong community spirit."